





## Integration Shadow Board Action Point Tracker

Meeting held 28 April 2014

### Agenda Item: Matters Arising


Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
4.1	<p><b>CH&amp;CP Minutes:</b> It was noted that Children and Housing would appear as standing items on future Integration Shadow Board meeting agendas.</p> <p>The <b>INTEGRATION SHADOW BOARD</b> agreed the above actions.</p>	Tim Cameron	May	<b>Complete:</b> Items appear as standing items on future Agendas.	

### Agenda Item: Matters Arising


Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
4.2	<p><b>CH&amp;CP Action Tracker:</b> The CH&amp;CP Action Tracker was noted and it was agreed that the two outstanding matters, Early Years Collaborative reports and Change Fund Exit Strategy, would be agenda items for</p>	Tim Cameron	May	<b>Complete:</b> Items appear as substantive items on June meeting Agenda.	

	<p>the next Integration Shadow Board meeting in June.</p> <p>The <b>INTEGRATION SHADOW BOARD</b> agreed the above actions.</p>				
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**Agenda Item: Code of Governance**


Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
9	The <b>INTEGRATION SHADOW BOARD</b> requested clarification of the term “service users” to mean patients, carers and service users, be publicised via the next Integration newsletter.	Elaine Torrance	May		




**Agenda Item: Any Other Business**

Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
14.1	The <b>INTEGRATION SHADOW BOARD</b> agreed to a workshop/seminar in May/June on the scope of the partnership in terms of the service user journey and performance measurement.	Iris Bishop	June	<b>Complete:</b> Selection of dates offered to Integration Shadow Board members. Workshop held on Monday 2 June 2014.	

**Agenda Item: Any Other Business**

Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status

14.2	The <b>INTEGRATION SHADOW BOARD</b> agreed to receive a briefing on the Arms Length Organisation which was to be within the scope of the partnership.	Elaine Torrance	June	<b>In Progress:</b> Item scheduled for next Integration Shadow Board meeting agenda 30.06.14.	
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<b>KEY:</b>	
	Overdue / timescale TBA
	<2 weeks to timescale
	>2 weeks to timescale
<b>Blue</b>	Complete – Items removed from action tracker once noted as complete at each Integration Shadow Board meeting